

Organizational Guide Working Group

Agenda

December 1, 2014

0800hrs New York Time

1 Present: Baby, Bronwen, Elke, Jane, Joe, Katherine, Malcolm, Mary, Valentine
Apologies: Martin, Saskia

2 Check In

3 Use of the AVP Clearinghouse wiki and show the range of resources - Katherine
Demonstration of AVP organisation material and Organizing Kit Working Group on the wiki
<https://avpclearinghouse.wikispaces.com/Organizing+Kit+Working+Group>

Basic if you are starting from scratch no one else around you - how do you reach out, you will bring in outside expertise, list different ways to do this, what do you need to set up AVP, how did you start your group, how did you get started, how do you find your experts

- Mentorship: Core need from those starting from scratch. explain this.

How to find expertise, bringing training to you or going to experiential training

Katherine: preface what doing and why. She wants to write

introduction: common with other manuals

putting it in context

principals in issues

community workshops and programs

prison workshops

developed and developing countries

how to keep group vital

partnerships

finances

facilitators

national gathering

promotion

set up a national group

International resources

glossary

F&Q

Assignment of Chapters of Guide

Preface

1 Introduction to AVP philosophy & processes (Katherine/Malcolm/Martin wants to write these two)

2 Getting started - facilitators, mentors - Joe/Mary/Baby/Valentine

facilitator directory

forum

3 Workshops & program In different settings - Joe/Mary/Baby/Valentine

3.1 community

3.2 prison

3.3 others

4 Vital and sustainable - Jane/Saskia/Elke
4.1 finances - Tom Boyd's work, karen's
4.2 facilitators - volunteers
4.3 promotion
5 National/state/international - Katherine/Malcolm/Martin
5.1 National groups
5.2 AVP international
community contacts (International)
FAQ, Glossary, index
Appendices

Review of Strategic Plan and how to contribute to it – Bronwen

Project 1 name	
Description	
Contribution to AVP- I	
Estimated total cost	
People resources	
Technology resources	
Other resources	
Estimated completion date	
Measurable deliverables	
Progress	

[2015+ Strategic Plan](#)

[Worksheet](#)

Joe will write up the strategic plan project and forward it to Bronwen

Review of Table of contents of Organizational Guide

Assignment of Chapters of Guide

Final thoughts

Review of Strategic Plan and how to contribute to it – Bronwen

Set next Meeting Time : 12th January

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